

REQUEST FOR TRADITIONAL CEREMONY

Altered request forms will not be accepted. Please only fill in the required information.

Please send the booking form to culturalceremonies@bunuronglc.org.au or contact the office at **(03) 9770 1273** for anything relating to alterations, postponements, cancellations, confirmations, or changes to invoicing details.

Company/Organisation Making Request	Organisation:			
	Principal Contact:			
	Phone Number:			
	Email:			
Date Required				
Event Time	Arrival Time		Commencement Time	
Event Address				
Working with Children Check Required	Yes <input type="checkbox"/> No <input type="checkbox"/>			
Meeting Place (Include specific directions)				
Event Details (Describe what your event is about)				
Ceremony & Pricing	Ceremony Type	Rate (excludes GST)	Tick	
	Welcome to Country (with Elder/Traditional Owner)	9am – 5pm: \$720.00	<input type="checkbox"/>	
		Before/After Hours: \$750.00	<input type="checkbox"/>	
		Weekends: \$790.00	<input type="checkbox"/>	
Public Holidays: \$995.00		<input type="checkbox"/>		
Welcome to Country & Smoking Ceremony (with Elder/Traditional Owner)	9am – 5pm: \$1,400.00	<input type="checkbox"/>		
	Before/After Hours: \$1,450.00	<input type="checkbox"/>		
	Weekends: \$1,550.00	<input type="checkbox"/>		
	Public Holidays: \$1,950.00	<input type="checkbox"/>		
Didgeridoo Performance (Yidiki) (with Elder/Traditional Owner)	9am – 5pm: \$720.00	<input type="checkbox"/>		
	Before/After Hours: \$750.00	<input type="checkbox"/>		
	Weekends: \$790.00	<input type="checkbox"/>		
	Public Holidays: \$995.00	<input type="checkbox"/>		

	Ceremony Type	Rate (excludes GST)	Tick
Ceremony & Pricing	Cultural Walk and Talk (with Elder/Traditional Owner)	Flate Rate \$1,500.00 Per Elder/Traditional Owner, Per Guided Walk One (1) Elder/Traditional Owner Two(2) Elders/Traditional Owners	<input type="checkbox"/> <input type="checkbox"/>
	Master of Ceremony (with Elder/Traditional Owner)	Flate Rate based on a minimum of four (4) hours per Traditional Owner/Elder: \$2,000	<input type="checkbox"/>
	Total Cost:		

Important Information	
1. The full fee for cancellations with less than 2 Business Days' notice will be charged. Cancellation must be put in writing and emailed to culturalceremonies@bunuronglc.org.au 2. The BLCAC business days are Monday to Friday. Office hours are 9am – 5pm. 3. All Traditional Ceremony requests require a minimum of 2 weeks' notice. Subject to availability. 4. Your request is not guaranteed until you have received a confirmation email. 5. These totals include parking and travel allowances for Elders. 6. All Elders will be paid by the Bunurong Land Council Aboriginal Corporation – please do not pay Elders directly. 7. Supply of ACN/ABN and correct details are mandatory; no booking will be accepted without them. 8. For sponsors/billers without an ABN/CAN, the Heritage Advisor making the booking is the biller and assumes all responsibility for payment.	
Billing Details	
Organisation	
ABN	
Contact Person	
Address	
Email	
Phone Number	
Purchase Order Number (If applicable)	
By signing the below, I acknowledge that I have read and agree to the above terms and conditions.	
Heritage Advisor/Company making this booking request	
NAME	SIGNATURE
	DATE